

User Manual for Profiling & Application

Step 1:

Candidate has to login through below Page (Registered candidate)

<https://iforms.mponline.gov.in/Profile/Login>



Powered by MPOne Limited

Process to fill Application Form:

Step 1: To create new account, click on link given on right side 'Not registered ? Create account.'

Step 2: Then create your username and password in the registration page.

Step 3: After login when you land up on Home Page, to create your full profile with personal details, qualifications, experience details, enclosures, etc. click on 'Profile Section' link.

Step 4: After creating profile, click on 'Running Application Forms' link to fill application form, and click on payment button to pay the fees.

Step 5: For the payment of unpaid applications or print duplicate receipt, click on 'My Filled Applications / Receipt' link on Home Page.

Customer Care (08:30 AM - 08:30 PM):-
for technical problem - MPOne Office 0755-6720200

आवेदन फार्म भरने की प्रक्रिया:

चरण 1: नया खाता बनाने के लिए, दाईं ओर दिए गए लिंक पर क्लिक करें 'Not registered ? Create account.'

चरण 2: फिर पंजीकरण पेज पर अपना यूजरनेम एव पासवर्ड बनाएँ।

चरण 3: लॉगिन करने के बाद जब आप होम पेज पर आते हैं, तो व्यक्तिगत विवरण, योग्यता, अनुभव विवरण, अन्य विवरण के साथ अपना पूर्ण प्रोफाइल बनाने के लिए 'प्रोफाइल भरे' लिंक पर क्लिक करें।

चरण 4: प्रोफाइल बनाने के बाद, आवेदन फॉर्म भरने हेतु 'आवेदन फार्म भरें' लिंक पर क्लिक करें और शुल्क का भुगतान करने के लिए भुगतान बटन पर क्लिक करें।

चरण 5: आवेदन के भुगतान या डुप्लिकेट रसीद प्राप्त करने हेतु होम पेज पर 'भरे हुए आवेदन / रसीद' लिंक पर क्लिक करें।

ग्राहक सेवा (सुबह 08:30 बजे - शाम 08:30 बजे):-
तकनीकी समस्या हेतु - एमपीऑनलाइन कार्यालय 0755-6720200

Sign In

Enter Username and Password...
and won't take longer than a couple of seconds

Username

Password

Captcha
7F4FD6

[Not registered ? Create account.](#)

[Forgot profile username? Click to know](#)

[Forgot profile password? Click to reset](#)

Candidate has to make registration through below Page by creating id & password (Only for new Registration). Screen will be looked as below:

<https://iforms.mponline.gov.in/Profile/Registration>

Applicant Profile Registration

* marked fields are mandatory.

Personal Details

Applicant's First Name* (Don't write Mr./ Mrs./ Miss)	<input type="text"/>	Applicant's Last Name	<input type="text"/>
Father's Name* (Don't write Mr.)	<input type="text"/>	Mother's Name* (Don't write Mrs.)	<input type="text"/>
Date of Birth (dd/mm/yyyy)*	<input type="text"/>	Gender*	<input type="radio"/> Male <input type="radio"/> Female
(As per class 10th mark sheet or birth certificate)			
Category*	<input type="radio"/> अनारक्षित (UR) <input type="radio"/> अनुसूचित जनजाति (ST)	<input type="radio"/> अनारक्षित (UR-EWS) <input type="radio"/> अन्य पिछड़ा वर्ग - क्रीमीलेयर को छोड़कर (OBC)	<input type="radio"/> अनुसूचित जाति (SC)
Mobile No*	<input type="text"/>	Email*	<input type="text"/>
(Please enter your mobile and email to get password.)			

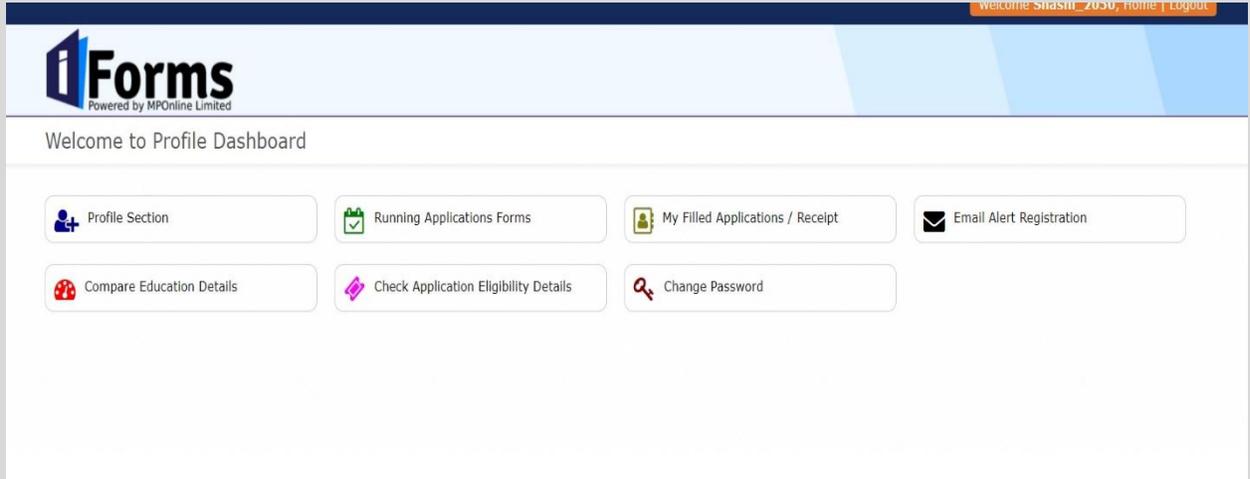
Login Details

Username*	<input type="text"/>	Confirm password*	<input type="text"/>
Password*	<input type="password"/>		

(Note:- Password requires at least 1 lowercase letter, 1 uppercase letter, 1 number, 1 special character, but cannot contain whitespace and must be at least 8 characters long.)

SCD8FB

Below Screen will be appeared after successfully Logged IN:

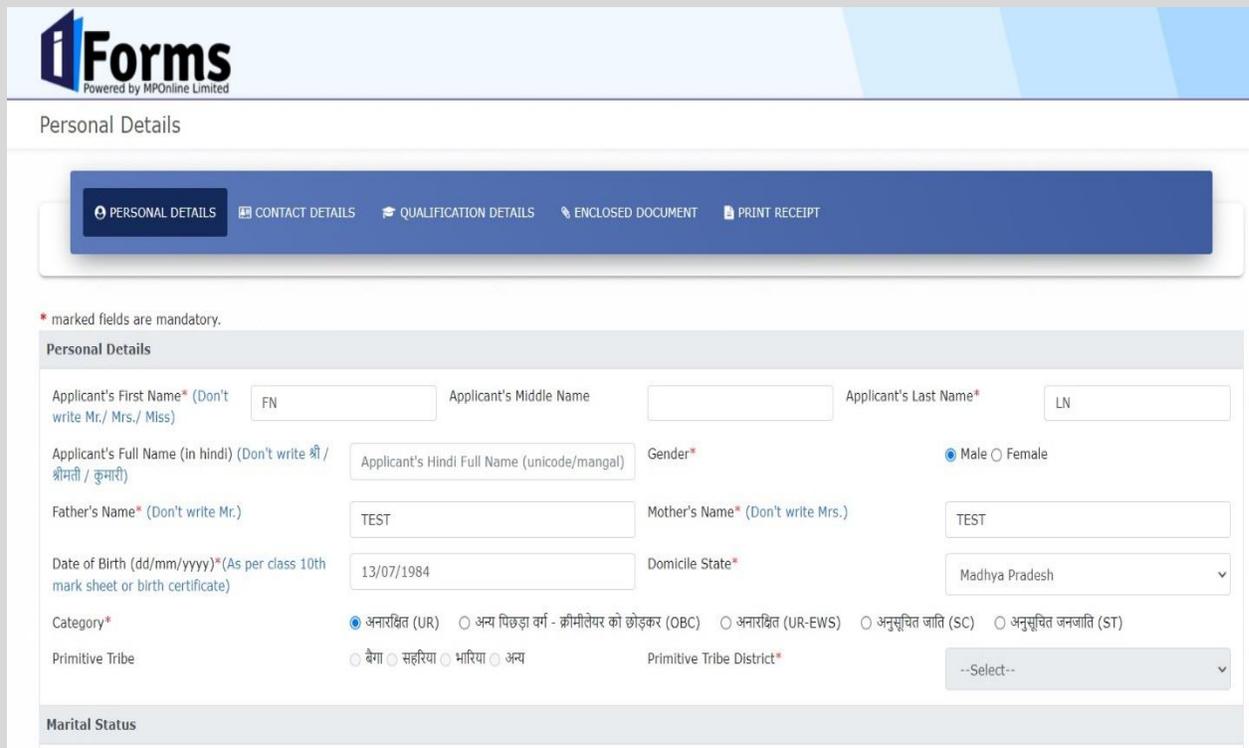


The screenshot shows the 'Forms' profile dashboard. At the top, there is a navigation bar with the 'Forms' logo (Powered by MPOnline Limited) and a user greeting 'welcome ShaShi 2020, Home | Logout'. Below the navigation bar, the text 'Welcome to Profile Dashboard' is displayed. The dashboard contains several interactive buttons: 'Profile Section' (with a person icon), 'Running Applications Forms' (with a calendar icon), 'My Filled Applications / Receipt' (with a document icon), 'Email Alert Registration' (with an envelope icon), 'Compare Education Details' (with a document icon), 'Check Application Eligibility Details' (with a checkmark icon), and 'Change Password' (with a magnifying glass icon).

Step 2:

Complete Profile section by filling below details as per the post candidate is applying for: - (Screen will be looked as below).

1. Personal Details
2. Contact Details
3. Qualification Details
4. Enclosed Documents

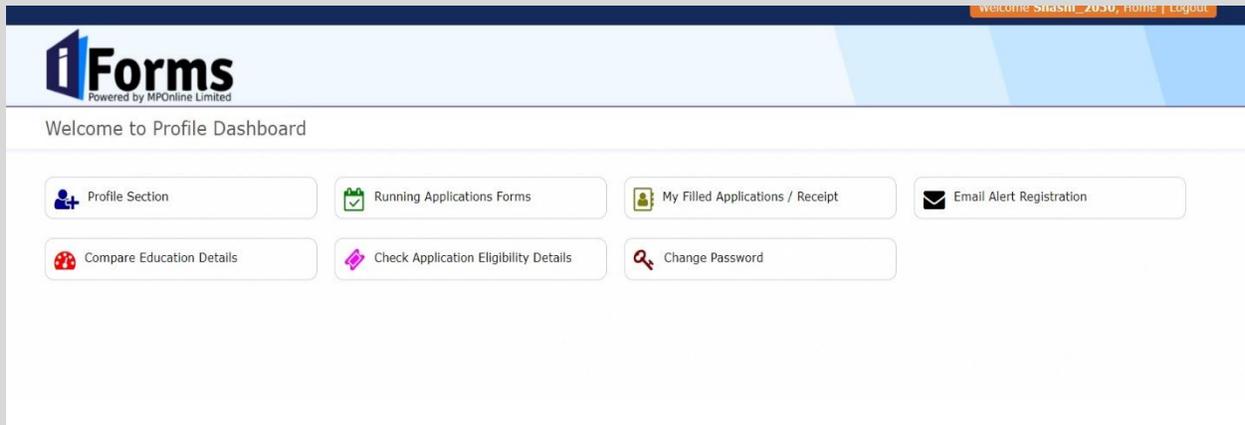


The screenshot shows the 'Forms' Personal Details form. At the top, there is a navigation bar with the 'Forms' logo (Powered by MPOnline Limited) and the text 'Personal Details'. Below the navigation bar, there is a blue bar with navigation tabs: 'PERSONAL DETAILS', 'CONTACT DETAILS', 'QUALIFICATION DETAILS', 'ENCLOSED DOCUMENT', and 'PRINT RECEIPT'. The form contains several fields and options:

- Personal Details** (Section Header)
- Applicant's First Name*** (Don't write Mr./ Mrs./ Miss): FN
- Applicant's Middle Name**: [Empty]
- Applicant's Last Name***: LN
- Applicant's Full Name (in hindi)** (Don't write श्री / श्रीमती / कुमारी): Applicant's Hindi Full Name (unicode/mangal)
- Gender***: Male Female
- Father's Name*** (Don't write Mr.): TEST
- Mother's Name*** (Don't write Mrs.): TEST
- Date of Birth (dd/mm/yyyy)*** (As per class 10th mark sheet or birth certificate): 13/07/1984
- Domicile State***: Madhya Pradesh
- Category***: अनारक्षित (UR) अन्य पिछड़ा वर्ग - क्रौमीलेयर को छोड़कर (OBC) अनारक्षित (UR-EWS) अनुसूचित जाति (SC) अनुसूचित जनजाति (ST)
- Primitive Tribe**: बैगा सहरिया भारिया अन्य
- Primitive Tribe District***: --Select--
- Marital Status** (Section Header)

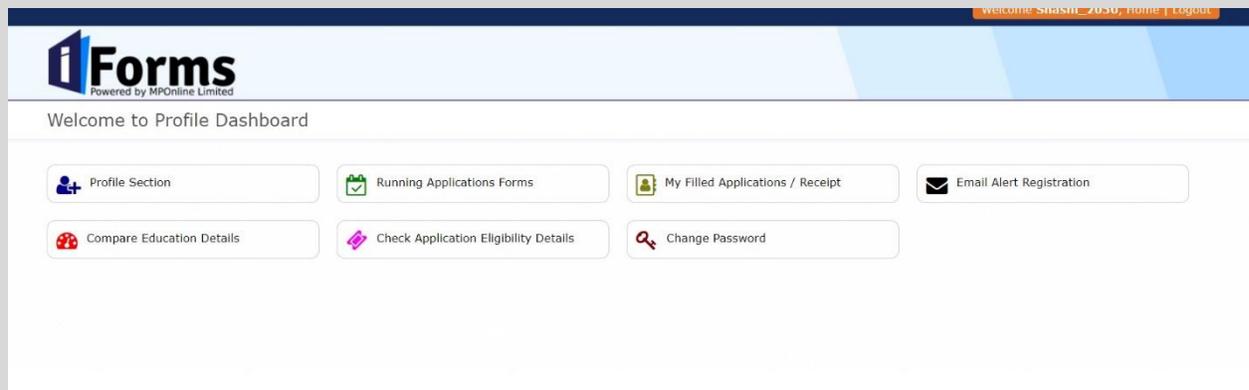
Step 3:

Once Profile is successfully created, Candidate can check their eligibility for the post applying by clicking on “Check Application Eligibility Details” so candidate can update their details accordingly...



Step 4:

a). Once Profile is successfully created, kindly go through link “**Running Application forms**” for applying the application (Screen will be looked as below).



b). kindly choose the department and click on respective link “**Apply**” for application in Recruitment:

Department	Recruitment Notification	Application Form	Pay Unpaid/Receipt	Edit/Rectification	Apply
MPDC Madhya Pradesh Industrial Development Corporation	90 Recruitment For The Post Of Manager - No.01/2023/	Application Form	06/04/2023	31/05/2023	Apply
		Pay Unpaid/Receipt	06/04/2023	31/05/2023	Apply
		Edit/Rectification	03/05/2023	01/06/2023	Apply
		Application Form	06/04/2023	31/05/2023	Apply
91 Recruitment For The Post Of Junior Engineer - No.02/2023/	Pay Unpaid/Receipt	06/04/2023	31/05/2023	Apply	
	Edit/Rectification	03/05/2023	01/06/2023	Apply	
	Application Form	03/05/2023	10/06/2023	Apply	
	Pay Unpaid/Receipt	03/05/2023	10/06/2023	Apply	
99 Recruitment Of The Post Of Assistant Engineer (Civil)	Application Form	03/05/2023	10/06/2023	Apply	
	Pay Unpaid/Receipt	03/05/2023	10/06/2023	Apply	
	Application Form	02/05/2023	28/05/2023	Apply	
95 RECRUITMENT NOTIFICATION FOR VARIOUS POSTS ON CONTRACTUAL - Advt. No 1719/HRD/MPMRL-29/2023	Pay Unpaid/Receipt	02/05/2023	28/05/2023	Apply	
	Application Form	02/05/2023	28/05/2023	Apply	
	Pay Unpaid/Receipt	02/05/2023	28/05/2023	Apply	
96 RECRUITMENT NOTIFICATION FOR VARIOUS POSTS ON DEPUTATION&RE-EMPLOYMENT- AdvtNo1720/HRD/MPMRL-30/2023	Application Form	02/05/2023	28/05/2023	Apply	
	Pay Unpaid/Receipt	02/05/2023	28/05/2023	Apply	
MADIYA PRADESH STATE ELECTRONICS DEVELOPMENT CORPORATION LTD.	Application Form	25/04/2023	20/05/2023	Apply	
	Pay Unpaid/Receipt	25/04/2023	20/05/2023	Apply	
97 Advertisement for Internship Program	Application Form	25/04/2023	20/05/2023	Apply	
97 Advertisement for Internship Program	Pay Unpaid/Receipt	25/04/2023	20/05/2023	Apply	
Nandkumar Singh Chouhan Government Medical College, Khandwa					

c). After Clicking on link “Apply” for particular post, Kindly click on link “Next” after verifying all details appearing on Screen as below.



Advertisement for Internship Program

Personal Details				
Profile Id	1064221002931	Applicant's First Name	FN LN /	
Father's Name	TEST	Mother's Name	TEST	
Date of Birth (dd/mm/yyyy)(As per class 10th mark sheet or birth certificate)	13/07/1984	Date as on 20/05/2023 (Minimum 18 Years)	38 Years 10 Months 7 Days	
Gender	पुरुष (M)	Category	अनारक्षित (UR)	
Domicile State	Madhya Pradesh			



Marital Status			
Are you married?	नहीं(No)	Spouse Name	
Date of marriage if the applicant is married (dd/mm/yyyy)	--	Number of surviving children	
Date of Birth of Last Child (dd/mm/yyyy)	--	Is Your Last Child Birth Twins/Multiple?	नहीं(No)

Handicapped Details			
Are you a handicapped (Minimum 40 percent)	नहीं(No)	If yes, type of disability	
If the applicant is locomotor disabled, its type	-		

Contact Details					
Present Address					
Address	test test				
State	PUNJAB	District	FEROZEPUR	Pin Code	152002
Permanent Address					
Address	test test				
State	PUNJAB	District	FEROZEPUR	Pin Code	152002
Mobile No	XXXXXX9999	Email	XXXXX@gmail.com		

Qualification Details										
Qualification	Passed Exam Name	Subject	Course Type	Pass Year	University / Board Name	Roll No.	Course System	Obtained Marks/Points	Total Marks/Points	Percent %
HSC	10th (High School Certificate)	General - All Subjects	Full Time	2002	PSEB	11111	MARKS	400	500	80.00
HSSC	11th / 12th (Higher Secondary School Certificate)	Arts	Full Time	2004	PSEB	2222	MARKS	250	300	80.03

[Next ▶▶](#)

d). After Clicking on link “Next”, Kindly Fill the all require fields and upload documents in “Application Form” as shown on below Screen and “Submit”.

Fields will be shown as per the advertisement publish by respective Department.

* marked fields are mandatory.

Post Code	Post Name and Eligibility
P01	<p>Junior Engineer</p> <p style="text-align: center;">BE - Bachelor of Engineering Civil Engineering AND HSC AND HSSC OR HSSC AND HSC AND BTech - Bachelor of Technology Civil Engineering OR BE - Bachelor of Engineering Civil Engineering AND HSC AND PPT - Pre polytechnic Exam Civil Engineering OR PPT - Pre polytechnic Exam Civil Engineering AND HSC AND BTech - Bachelor of Technology Civil Engineering OR DPCV - Diploma in Civil Engineering AND HSC</p>
Examination Centers	
Exam Center*	<div style="display: flex; justify-content: space-between;"> <div style="width: 22%;"><input type="text" value="--Select Center 1--"/></div> <div style="width: 22%;"><input type="text" value="--Select Center 2--"/></div> <div style="width: 22%;"><input type="text" value="--Select Center 3--"/></div> <div style="width: 22%;"><input type="text" value="--Select Center 4--"/></div> </div>
Relaxation Details	
Are You Serving Employee Of State Or It'S Corporation/Board Or Similar Entities As A Regular Employee? (Only For MP Domicile)*	<input type="radio"/> NO <input type="radio"/> YES
Are you Ex-Servicemen Candidate?(Only For MP Domicile)*	<input type="radio"/> NO <input type="radio"/> YES
Are You Working As Contractual Employee in MPIDC? (Only For MP Domicile)*	<input type="radio"/> NO <input type="radio"/> YES
Eligibility Details	
Qualification*	<input type="text" value="--Select--"/>
Attachments	
10th (HSC) Marksheet*	<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <input type="button" value="Choose File"/> No file chosen <small>Maximum size limit 200KB & only JPG format allowed</small> </div> <div style="width: 48%;"> <input type="button" value="Choose File"/> No file chosen <small>Maximum size limit 200KB & only JPG format allowed</small> </div> </div>
All Essential Qualification Certificate/Marksheet*	<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <input type="button" value="Choose File"/> No file chosen <small>Maximum size limit 1.5MB & only PDF format allowed</small> </div> <div style="width: 48%;"> <input type="button" value="Choose File"/> No file chosen <small>Maximum size limit 1.5MB & only PDF format allowed</small> </div> </div>
Certificate Of Serving Employee Of State Or It'S Corporation/Board Or Similar Entities As A Regular Employee*	<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <input type="button" value="Choose File"/> No file chosen <small>Maximum size limit 200KB & only JPG format allowed</small> </div> <div style="width: 48%;"> <input type="button" value="Choose File"/> No file chosen <small>Maximum size limit 1.5MB & only PDF format allowed</small> </div> </div>
Ex-Serviceman Certificate (if any)*	<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <input type="button" value="Choose File"/> No file chosen <small>Maximum size limit 200KB & only JPG format allowed</small> </div> </div>
<input type="checkbox"/> I hereby declare that in the event of information being found to be untrue, my application can be cancelled and legal action can be taken against me. *	
<input type="button" value="Submit"/> <input type="button" value="Back"/>	

e). After Submitting the Application, Candidate will have to make payment successfully by clicking on link “**Payment**”. (Screen will be looked as below):

Personal Details						Photo Signature				
Profile Id	1064221002931	Applicant's Name	FN LN /							
Father's Name	TEST	Mother's Name	TEST							
Date of Birth (dd/mm/yyyy)(As per class 10th mark sheet or birth certificate)	13/07/1994	Date as on 01/01/2023	28 Years 5 Months 19 Days							
Gender	पुरुष (M)	Category	अनारक्षित (UR)							
Domicile State	Madhya Pradesh									
Marital Status										
Are you married?	नहीं(No)		Spouse Name							
Date of marriage if the applicant is married (dd/mm/yyyy)	--		Number of surviving children							
Date of Birth of Last Child (dd/mm/yyyy)	--		क्या अंतिम बच्चे चुड़िया है?		नहीं(No)					
Handicapped Details										
Are you a handicapped (Minimum 40 percent)	नहीं(No)		If yes, type of disability							
If the applicant is locomotor disabled, its type	-									
Contact Details										
Present Address										
Address	test test									
State	PUNJAB	District	FEROZEPUR	Pin Code	152002					
Permanent Address										
Address	test test									
State	PUNJAB	District	FEROZEPUR	Pin Code	152002					
Mobile No	XXXXXX9999	Email	XXXXX@gmail.com							
Qualification Details										
Qualification	Passed Exam Name	Subject	Course Type	Pass Year	University / Board Name	Roll No.	Course System	Obtained Marks/Points	Total Marks/Points	Percent %
HSC	10th (High School Certificate)	General - All Subjects	Full Time	2016	sdsfsf	34343	CGPA	1000	1200	80.00
Diploma	DPCV - Diploma in Civil Engineering	fdfdf	Full Time	2019	sdsfsd	3434	MARKS	1200	1400	90.00
Examination Centers										
Exam Center	1.BHOPAL 2.GWALIOR 3.UJJAIN 4.SATNA									
Payment Details										
Application No.	91230000976									
Payment Status	Unpaid									
MPOne GST No. (GSTIN)	23AAECM7539B1ZQ		Exam Fee		₹ 0					
Department Fee	₹ 0		GST (Exclusive)		₹ 91.8					
Portal Fee	₹ 510		Total Fee		₹ 601.8					
Post Details										
Selected Post/Preference	Post Code		Post Type		Post Name					
	P01		Direct		Junior Engineer					
Relaxation Details										
Are You Serving Employee Of State Or It'S Corporation/Board Or Similar Entities As A Regular Employee? (Only For MP Domicile)	NO		Are You Working As Contractual Employee in MPIDC? (Only For MP Domicile)		NO					
Are you Ex-Servicemen Candidate?(Only For MP Domicile)	NO									
Eligibility Details										
Qualification	B.E. IN CIVIL ENGINEERING									
Attachments										
10th (HSC) Marksheet	View									
12th (HSSC) Marksheet	View									
All Essential Qualification Certificate/Marksheet	View									
Photo Identity & Address Proof Document	View									
Declaration										
I hereby declare that in the event of information being found to be untrue, my application can be cancelled and legal action can be taken against me.										
Print				Payment						

f). After Successful payment, Candidate can check their Payment status, Application Receipt & Number of Application filled through link **“My Filled Applications /Receipt”** available on “Logged In page. (Screen).

